$12 \div 3 = 4$

Dividend   Divisor   Quotient

Original Dividend		492	$\div$ 3	
Partial Quotient	$-^3$	300^1	$\div$ 3 =	100^2
Remaining Dividend		192^4		
Partial Quotient	$-$	180	$\div$ 3 =	60
Remaining Dividend/ Partial Quotient		12	$\div$ 3 =	4
Add up your partial quotients->				164

[1] Find a multiple of your divisor that's close to the largest place value without going over

[2] Divide by the original divisor

[3] Subtract your partial from the original dividend

[4] Repeat steps 1-3 with the remaining dividend

LAST STEP Add up your partial quotients

Original Problem			$\div$	
Partial Quotient	$-$		$\div$	=
Remaining Dividend				
Partial Quotient	$-$		$\div$	=
Remaining Dividend/ Partial Quotient			$\div$	=
Add up your partial quotients ->				

Original Problem			$\div$	
Partial Quotient	$-$		$\div$	=
Remaining Dividend				
Partial Quotient	$-$		$\div$	=
Remaining Dividend/ Partial Quotient			$\div$	=
Add up your partial quotients ->				

Original Problem			$\div$	
Partial Quotient	$-$		$\div$	=
Remaining Dividend				
Partial Quotient	$-$		$\div$	=
Remaining Dividend/ Partial Quotient			$\div$	=
Add up your partial quotients ->				

Original Problem		÷		
Partial Quotient	-		÷	=
Remaining Dividend				
Partial Quotient	-		÷	=
Remaining Dividend/ Partial Quotient			÷ =	
Add up your partial quotients ->				

Original Problem		÷		
Partial Quotient	-		÷	=
Remaining Dividend				
Partial Quotient	-		÷	=
Remaining Dividend/ Partial Quotient			÷ =	
Add up your partial quotients ->				

Original Problem		÷		
Partial Quotient	-		÷	=
Remaining Dividend				
Partial Quotient	-		÷	=
Remaining Dividend/ Partial Quotient			÷ =	
Add up your partial quotients ->				

Original Problem		÷		
Partial Quotient	-		÷	=
Remaining Dividend				
Partial Quotient	-		÷	=
Remaining Dividend/ Partial Quotient			÷ =	
Add up your partial quotients ->				